



Career Workshop

21st February 2014

Zürich, Switzerland

Objectives

- To introduce Fellows on the ADVOCATE project to employment opportunities in their future career, that exist within the scope of the network
- To provide advice and guidance on developing an effective job search strategy and application for future employment
- To empower Fellows to develop a personalised job search strategy through self reflection and an action plan

Schedule

- 08.50 – 09.00 Introduction
- 09.00 – 10.30 Individual presentations from ADVOCATE partners^①
- 10.30 – 10.45 Break
- 10.45 – 11.45 Creating an effective CV and job search strategy (Dr Steve Thornton)
- 11.45 – 12.45 Lunch
- 12.45 – 13.30 Group activity 1 (academia, stakeholder, remediation contractor)^②
- 13.30 – 14.15 Group activity 2 (consultancy, NGO, regulator)^②
- 14.15 – 14.30 Break
- 14.30 – 15.00 Group summary from Fellows^②
- 15.00 – 15.45 Panel discussion, questions and answers^③

Details

Employment sectors and contributing partners

Academia – Prof Mario Schirmer (EAWAG), short presentation and group discussion lead

Stakeholder – Dr Mike Spence (Shell Global Solutions), short presentation and group discussion lead

Remediation Contractor – Prof Phil Morgan (Sirius), short presentation and group discussion lead

Consultancy – Dr Bruno Haerens (URS), short presentation and group discussion lead

Non-Government Organisation – Dr Rob Sweeney (CL:AIRE), short presentation and group discussion lead

Regulator – Dr Christiane Wermeille (FOEN), short presentation and group discussion lead

Components (refer to programme on previous page)

① This session will feature presentations from our academic and non-academic partners in the network, who represent different sectors of the field in which Fellows may find employment after their Fellowship ends. The presentations will provide a personal view from each partner on their own specific career path, job role and contribution to the organisation in which they work. Advice will be given on the range of skills and experience that may be required to enter employment in this specific role or business sector, at different levels. Potential employment opportunities will be outlined and guidance given on appropriate application routes.

② The group activity covers the employment application process, with focus on developing a personal job search strategy and effective CV for job opportunities in the different sectors represented within the ADVOCATE network. Fellows select two sectors in which they are interested in gaining employment and must prepare or bring copies of their current CV for review and discussion by the group and ADVOCATE partner who represents that employment sector. Each Fellow will discuss their CV and ideas for a job search with their peers and the ADVOCATE partner representative. The expectation is that Fellows will receive feedback from the group and then be able to modify their CV to more closely fit the requirements of the specific business area / job function of the specific sector. This should be supported by an **action plan** from each Fellow to develop a CV, job search strategy, networking and application schedule for the respective employment sectors. The aim is to improve the presentation of **you**, the Fellow, for the application process in your preferred area(s) of future employment. As an output to this process, each group will make a 5-minute presentation to summarise what the Fellows learned and improvements they discovered. Action plans will be retained by Fellows for their personal use.

③ The panel discussion will include a general Q&A session on points covered over the day or specific to individual situations. The ADVOCATE partners can also advise on any international differences in application procedures, and will share their view of their own career path and personal experience in their field.



Actions for ADVOCATE partners and Fellows

- ADVOCATE partners making a short (15 minute) presentation should prepare this according to the guidance provided, to ensure consistency in the information delivered for each sector.
- All Fellows should choose **two** of the six areas in which they wish to participate for the group activities.
- All Fellows must provide paper copies of their current CV, prepared according to the field of employment or industry sector they wish to enter, for their **two** groups (see above). As a basic guide, information can typically be obtained for this from websites of companies who work in the different sectors and the Careers Service of the University hosting your PhD registration (if ESR), although these will not be the only sources.
- During the group discussion Fellows should complete a basic **action plan** to develop an effective job search strategy for their preferred employment sectors, using the template provided for this.
- Each group must nominate a Fellow to provide a 5 minute summary presentation of learning points gained from the group discussion.

Group discussions

Academia

Discussion leader: Mario Schirmer

Participants: Vidhya Chittoor, Natalia Fernández de Vera, Johana Grajales, Franklin Obiri-Nyarko, Uwe Schneidewind, Oksana Voloshchenko, Naomi Wells

Stakeholder

Discussion leader: Mike Spence

Participants: Alistair Beames, Lukasz Cieslak, Behnam Doulatyari, Ruth Garcia de la Calle

Remediation Contractor

Discussion leader: Phil Morgan

Participants: Alice Badin, Petra Hedbavna

Consultancy

Discussion leader: Bruno Haerens

Participants: Alistair Beames, Lukasz Cieslak, Ruth Garcia de la Calle, Johana Grajales, Petra Hedbavna, Franklin Obiri-Nyarko, Uwe Schneidewind, Oksana Voloshchenko

NGO

Discussion leader: Rob Sweeney

Participants: Alice Badin, Behnam Doulatyari, Naomi Wells

Regulator

Discussion leader: Christiane Wermeille

Participants: Vidhya Chittoor, Natalia Fernández de Vera